



Project

FOCUS

Funding Our Communities Under Stress

Project FOCUS Grant Progress Report

Filed by the Club or District point of contact every 60 days after receipt of the grant until the project is complete. When the project is complete, you must submit the Grant Completion form.

P.O. Box 487

Dublin, VA 24084

projectfocus@ruritan.org

EIN (Employee Identification Number – must be provided): _____

What was the Grant For? _____

Amount Approved: _____ Amount spent to date: _____

Date Project Started: _____

Date Project anticipated to be complete: _____

Name of Club or District: _____

Contact Person: _____

Name

Title

Address: _____

Street or Post Office Box

Address: _____

City or Town

State

Zip Code

Phone Number: _____

Cell

Home

Email Address _____

To protect the Project FOCUS 501(c)(3) status, you must provide Project FOCUS with information to substantiate the use of funds awarded, such as copies of invoices, pictures of equipment purchased, or a statement describing specifically how the funds were used.

Below and on a separate page, enter information and documentation to notify Project Focus of the status of your grant project.

NAME OF CLUB or DISTRICT _____

SIGNATURE/TITLE OF REPRESENTATIVE _____

DATE _____

Date Zone and or District Governor notified of Grant status _____

Date Assigned National Director notified of Grant status _____