



Project

FOCUS

Funding Our Communities Under Stress

Grant Application

P.O. Box 487

Dublin, VA 24084

projectfocus@ruritan.org

EIN (Employee Identification Number – must be provided): _____

Amount Requested _____ (Not to exceed \$10,000 annually)

If received prior awards (When _____ Amount \$ _____)

Date Club or District members voted on current request: _____

(Must include a copy of Club or District meeting minutes where the vote was taken on making the request)

Name of Club or District: _____

Contact Person: _____

Name

Title

Address: _____

Street or Post Office Box

Address: _____

City or Town

State

Zip Code

Phone Number: _____

Cell

Home

Email Address _____

Please answer the following questions, attaching additional pages as needed (referencing question numbers).

1. State Purpose of Request (include the amount requested and specifics of how funds will be used). If you have photos or other documentation of need, please provide those with your request.

2. Please mark all that apply regarding your funding request:

<input type="checkbox"/>	Operating	<input type="checkbox"/>	Re-occurring expenditure	<input type="checkbox"/>	Covers all expected costs
<input type="checkbox"/>	Capital	<input type="checkbox"/>	One time expenditure	<input type="checkbox"/>	Additional funding from other sources required

Please include detailed invoices, quotes, or purchase orders to support your funding requests if available. If these are not currently available, you will be asked for them when you submit the Grant Completion form.

3. Are there funds available from the requesting Club/District that can be used (cash, or other liquid assets)? If so, what will that contribution be to this project?

4. List other sources of funding for the request as described above:

5. If additional funds will be needed to complete this project, what are the steps that will be taken to achieve the funding goal?

The information contained in this statement is for the purpose of obtaining funding from the Ruritan National Project FOCUS on behalf of the undersigned. Each undersigned understands that the information provided herein is used in deciding to grant funding, and each undersigned represents and warrants that the information provided is true and complete and that the Ruritan National Project FOCUS may consider this statement as continuing to be true and correct until a written notice of a change is provided. The Ruritan National Project FOCUS is authorized to make all inquiries they deem necessary to verify the accuracy of the statements made herein.

Please note for the club/district that receives funding:

- The Ruritan National Project FOCUS publishes the name, amount, and purpose of funding granted. You may also be asked for a photograph for public relations purposes.
- To protect the Project FOCUS 501(c)(3) status, you must provide Project FOCUS with information to substantiate the use of funds awarded, such as copies of invoices, pictures of equipment purchased, or a statement describing specifically how the funds were used.
- Project Completion Report shall be filed once the work is completed. A progress report may be requested if the funds are spent over an extended period.

Name of Club or District _____

Signature/Title of Representative _____

Date _____

Date Zone and or District Governor notified of Grant request _____

Date Assigned National Director notified of Grant request _____

The application can be emailed (projectfocus@ruritan.org), faxed (540.674.2304), or mailed to Ruritan National (PO Box 487, Dublin, VA 24084)