

BLUE RIBBON

The Blue Ribbon award recognizes clubs that have completed the following requirements.

1. 90% or better attendance for January through December, or have membership increase of 10% and attendance of 75% or better.
2. One project completed in each of the five Community Service Committees.
3. Quarterly Activities and Attendance reports submitted (postmarked) to the Ruritan National Office no later than the 10th of the month following the end of each quarter.
4. National dues paid (postmarked) by 10th of the second month following the end of each quarter.
5. Names and addresses of newly elected club officers submitted (postmarked) to the Ruritan National Office by November 10th.
6. Club must be at charter strength (16 members) as of December 31.
7. Club shows no net loss in membership for the calendar year January 1 through December 31.
8. Club must be represented at the district convention.
9. All club officers must attend scheduled Club Officers' Training or complete online through MMS by March 1.
10. Blue Ribbon application must be submitted (postmarked) to Ruritan National office by February 10.
11. The club's District Governor must receive the club's Community Service Reports (postmarked) by October 1.

OUTSTANDING CLUB PRESIDENT

This award recognizes club presidents that have met the following requirements.

1. Quarterly Activities and Attendance reports submitted (postmarked) to the Ruritan National Office no later than the 10th of the month following the end of each quarter.
2. National dues paid (postmarked) by 10th of the second month of each quarter.

3. Club shows no net loss in membership for the calendar year January 1 through December 31.
4. Club represented at district convention.
5. Club Community Service Reports submitted (postmarked) to the District Governor by October 1.
6. Average yearly attendance is 75% or greater
7. Names and addresses of newly elected club officers submitted (postmarked) to the Ruritan National Office by November 10th.
8. Club must be at charter strength as of December 31 (16 members).
9. President must attend one of the following during the calendar year: district cabinet meeting, zone meeting, or district convention.
10. Application must be submitted (postmarked) to the Ruritan National Office by February 10.

OUTSTANDING CLUB SECRETARY

Should be submitted by Club President

This award recognizes club secretaries that have met the following requirements.

1. Quarterly Activities and Attendance reports submitted (postmarked) to the Ruritan National Office no later than the 10th of the month following the end of each quarter.
2. National dues paid (postmarked) by 10th of the second month of each quarter.
3. Club represented at district convention.
4. Club Community Service Reports post-marked to District Governor by October 1.
5. Club's average yearly attendance is 75% or greater. (See Blue Ribbon application form)
6. Names and addresses of newly elected club officers submitted (postmarked) to the Ruritan National Office by November 10.
7. Must attend one of the following during calendar year: District cabinet meeting, zone meeting, or district convention
8. Application must be submitted to the Ruritan National Office by February 10.

Calendar of activities to meet requirements

January

Club Secretary record attendance at meeting and record make-ups.

Club Secretary prepare applications for Blue Ribbon and Outstanding Club President awards for previous year. Must be mailed by February 10.

Secretary complete and mail Quarterly Activities and Attendance report with dues by April 10.

Submit first Quarter Dues to Ruritan National by February 10.

President inform newly elected club officers to do club officers training on MMS or attend training scheduled by Zone or District. To be completed by March 1.

Community Service Committees begin planning and working on projects.

February

Club Secretary record attendance at meeting and record make-ups.

President remind newly elected club officers to do club officers training online on MMS or attend training scheduled by Zone or District. To be completed by March 1.

Officers attend Zone meeting.

March

Club Secretary record attendance at meeting and record make-ups.

Community Service Committees report on projects status. Secretary record updates.

April

Club Secretary record attendance at meeting and record make-ups.

Community Service Committees report on projects status. Secretary record status updates.

Secretary complete and mail Quarterly Activities and Attendance report by April 10.

Submit Second Quarter Dues to Ruritan National by May 10.

President encourage attendance at District Spring Rally

May

Club Secretary record attendance at meeting and record make-ups.

Community Service Committees report on projects Status. Secretary record updates.

June

Club Secretary record attendance at meeting and record make-ups.

Community Service Committees report on projects status. Secretary record updates.

July

Club Secretary record attendance at meeting and record make-ups.

Community Service Committees report on projects status. Secretary record status updates.

Secretary complete and mail Quarterly Activities and Attendance report by July 10.

Submit Third Quarter Dues to Ruritan National by August 10.

August

Club Secretary record attendance at meeting and record make-ups.

Community Service Committees report on projects status. Secretary record status updates.

September

Club Secretary record attendance at meeting and record make-ups.

Community Service Committees report on projects status. Secretary record status updates. This month's activities will go toward next year's Blue Ribbon Award.

Community Service Reports to be completed and submitted (postmarked) to District Governor by October 1.

October

Club Secretary record attendance at meeting and record make-ups.

Elect Club officers for next year. Secretary submit names and addresses of newly elected club officers to the Ruritan National Office (postmarked) by November 10th.

Community Service Committees report on projects status. Secretary record status updates. This month's activities will go toward next year's Blue Ribbon Award.

Secretary complete and mail Quarterly Activities and Attendance report by October 10.

Submit Fourth Quarter Dues to Ruritan National by November 10.

November

Club Secretary record attendance at meeting and record make-ups.

Community Service Committees report on projects status. Secretary record status updates. This month's activities will go toward next year's Blue Ribbon Award.

Attend District Convention.

December

Club Secretary record attendance at meeting and record make-ups.

Community Service Committees report on projects status. Secretary record status updates. This month's activities will go toward next year's Blue Ribbon Award.

OUTSTANDING CLUB TREASURER

The following criteria must be met to qualify for the Outstanding Club Treasurer Award:

- National dues are paid (postmarked) by the last day of January, April, July, and October. All monies owed to National must be up to date with no arrearage as of December 31.
- Annual audit is completed.
- Annual form 990 or other required tax forms filed with the IRS.
- Written financial report is presented to the club monthly.
- Must attend one of the following during the calendar year: cabinet meeting, zone meeting, or district convention.
- This application must be submitted (emailed/postmarked) to the Ruritan National Office by February 10.

Ruritan National

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RURITAN NATIONAL



BLUE RIBBON AWARD OUTSTANDING CLUB PRESIDENT AWARD

OUTSTANDING CLUB SECRETARY AWARD

OUTSTANDING CLUB TREASURER AWARD

Requirements guide and calendar
of events