



Ruritan Club Charter Night Report

Mail WHITE copy to: Ruritan National P.O. Box 487, Dublin, VA 24084

White - Mail to Ruritan National
Yellow - Mail to District Governor
Pink - Mail to Zone Governor
Blue - Retain for Club Records

Club Name: _____ Date: _____
Month/Day/Year

Club Secretary: Please use a BALL POINT pen on a hard surface when completing this form. Mail white, yellow and pink copies WITHIN 3 DAYS of meeting.

Charter Night Report

Our Club is being sponsored by the _____ Ruritan Club/District, which had the following members present:

Name	Office
_____	_____
_____	_____
_____	_____

The following Ruritans participated in the club's meeting program:

Charter Presented By: _____ (Office) _____

Club Officers Installed By: _____ (Office) _____

The following Club Officers were elected (please print):

Name	Address
President _____	_____
Vice Pres. _____	_____
Secretary _____	_____
Treasurer _____	_____
1Yr. Director _____	_____
2 Yr. Director _____	_____
3 Yr. Director _____	_____

Our monthly meeting will be every (number) _____ (night of the week) _____. Our Club dues were set at \$ _____ per quarter.

We are applying for the employer identification number required by the Internal Revenue Service for tax exempt organizations (see additional instructions in the Secretary's Handbook): YES ____ NO ____

We have set the following date for our Club's Board of Director's Meeting:
(date) _____ at (time) _____

Total members in attendance this meeting: _____

Total number of members who have signed the charter as of this meeting date: _____

In accepting this charter the club agrees to accept and abide by the Club Constitution and Bylaws approved by Ruritan National. This club requests that its name be added to the roster of income tax exempt clubs under Ruritan National's letter of exemption from the Internal Revenue Service.

Club President's Signature

Club Secretary's Signature

List Charter Members Added on Reverse Side

Membership Changes/Membership Additions

(Complete mailing address information is necessary for each member)

Change Codes To Be Used Below:

N - New Regular Member

RS - Ruritan Student

D - Regular Member Dropped

AL - At Large Member

E - Regular Member Deceased

AC - Address Change ONLY

T - Transfer from Another Club

NR - Former Member Reinstated

H - Honorary Member

Name Change	Street/Box	Town	State	ZIP	Type of
1. _____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____	_____
7. _____	_____	_____	_____	_____	_____
8. _____	_____	_____	_____	_____	_____
9. _____	_____	_____	_____	_____	_____
10. _____	_____	_____	_____	_____	_____
11. _____	_____	_____	_____	_____	_____
12. _____	_____	_____	_____	_____	_____
13. _____	_____	_____	_____	_____	_____
14. _____	_____	_____	_____	_____	_____
15. _____	_____	_____	_____	_____	_____
16. _____	_____	_____	_____	_____	_____
17. _____	_____	_____	_____	_____	_____
18. _____	_____	_____	_____	_____	_____
19. _____	_____	_____	_____	_____	_____

Attach additional sheets if necessary